**KPOP CLUB**

**Lone Star College-CyFair**

**Constitution**

**Article I NAME**

This club will be called K-pop Club.

**Article II** **PURPOSE**

The K-pop Club aims to create an inclusive and vibrant community for students of all backgrounds and ages who share a passion for Korean music and culture. Our mission is to provide a welcoming space for fans to connect, share, and celebrate their love for K-pop. We strive to be a safe, respectful, and diverse environment where students can unite, grow, and enhance their college experience.

**Article III MEMBERSHIP**

Section 1: Any registered student (full or part-time) at Lone Star College-CyFair who is in good standing with the College and fulfills the membership requirements of the organization may be a member.

Section 2: Membership Requirements:

1. Communication with the K-pop Club is extremely important. If a person cannot attend a meeting or will be late, they should let the President or the Vice President know.
2. Respect is another element of the K-pop Club that is crucial. Everyone in the club must give respect to one another. If there are individuals who aren’t following the rules of respecting one another, the officers will directly address the issue.
3. If the President or Vice President are not available; individuals who are part of the club must be able to help each other if certain individuals miss a meeting.
4. All K-pop Club members must be enrolled at Lone Star College-CyFair.

Section 3: Equal Membership Rights

In order to guarantee equal rights for all members of the Lone Star College-CyFair student body, equal opportunities shall be afforded all students without regard to race, color, sex, age, sexual orientation, gender identity, gender expression, religion, ethnic or national origin, disability, veteran status, or any other protected status.

Section 4: Privileges of Membership

K-pop Club members will have opportunities to participate in group activities and competitions. Members will be able to vote for new officers during elections.

**Article IV OFFICERS AND ADVISORS**

Section 1: K-pop Club officer positions include:

* President
* Leads meetings and follows the agenda. The agenda must be submitted to the Advisor(s).
* Renews forms.
* Organizes officer meetings.
* Serves as the official representative of and advocate for the organization.
* Vice President
* Assumes duties of the President in the event of his/her temporary absence.
* Assists the President and other officers with all necessary tasks.
* Treasurer
* Keeps accurate records of the organization’s finances.
* Submits requests for additional funds for the organization.
* Collect, deposits, and manages funding inside the organization. Plans and monitors budgets, and routinely reports financial information to other committee members.
* Communicates with Student Life regarding financial matters.
* Secretary:

 - Takes accurate minutes of meetings.

- Uploads meeting minutes to a shared and designated platform.

- Takes attendance at general and officer meetings.

- Certifies member attendance through checking sign-in forms.

Section 2: Qualifications for holding office

● Must be a current Lone Star College-CyFair student

● Those interested in a position must not have missed more than 20% of the meetings (excused absences are excluded)

● Must be an active member of the organization

● Must be in good standing as a student

● Abide by and support the K-pop Club constitution

Section 3: Length of Term

The length of term for officer positions is at most two full semesters.

Section 4: Officer Vacancies

Should a vacancy in any office occur, it shall be filled by a vote of the club members. If a member wishes to assume an officer position, there shall be a speedy election. The Treasurer will take on the officer responsibilities until the position is filled. The President only votes in the event of a tie. If the President is unable to vote, the Vice President will cast the final vote.

Section 5: Advisor Responsibilities

The Advisor(s) help the K-pop Club carry out its goals. Attending K-pop Club activities, the Advisor(s) will offer assistance when required. Advisor(s) will represent the K-pop Club by promoting it and attending campus-wide events related to student organizations. The Advisor(s) will coordinate off-campus trips, as needed, and function as a liaison between the group, Student Life, and the college administration. Additionally, the Advisor(s) maintain a record of all club-related materials. In addition to these duties, the Advisor(s) help complete and submit RSO paperwork, submit nominations for Student Excellence Awards, and train newly appointed or selected Advisor(s).

**Article V ELECTIONS**

Section 1: Time of Elections: Elections will be held at the final meeting at the end of the year.

Section 2: Election Procedures: Nominations for officer positions will be taken at a regular club meeting. Candidates will have the opportunity to share why they think they are the best candidate for the position. All members present at the meeting may vote.

Section 3: Recall: A petition of one half of the total number of members shall be cause for a recall election. The offense must be in writing and submitted by a member. A recall election shall be held at the next regular business meeting after presentation of the recall position and shall be conducted as a special election. Recall will require a favorable vote of the voting membership.

**Article VI MEETINGS**

Section 1: Meeting time/date/location:

Meeting dates/times/locations will be determined by the officers and announced to the members at least one week prior to the first meeting of each semester.

Section 2: Frequency of meetings:

 Meetings will be held every other week*.*

Section 3: Special Meetings

 The President and Vice President can call officer meetings to discuss events, officer activities, and concerns.

Section 4: Quorum for regular and special meetings shall be majority of club members.

**Article VII FINANCES**

Fiscal Operating year for this organization is September 1-August 31, same as Lone Star College.

**Article VIII COMMITTEES**

There are no standing committees for K-pop Club. However, committees may form as needed, for specific club needs.

**Article IX AMENDMENTS**

Section 1: Proposed constitutional amendments or changes shall be presented to the organization in writing.

Section 2: Approval by of the voting members present at a regular meeting shall pass a proposed change. The change shall be put into effect after approval from the Advisor(s) and the Director of Student Life.

**Article X RATIFICATION AND ENACTMENT**

This constitution shall become the official governing document of the organization, upon ratification by a majority vote of the membership in attendance, and approval and acceptance by the appropriate recognizing body of Lone Star College-CyFair.