

**WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381-4356
March 2, 2017
6:00 p.m.**

- I.** Call to Order
- II.** Pledge of Allegiance
- III.** Certification of the Posting of the Notice of the Meeting
- IV.** Introductions, Special Guests, Recognitions
- V.** Workshop – Grants Updates, Rand Key, Beth Thompson
- VI.** Closed Session

The Board of Trustees, in accordance with Section 551.001, et seq. of the Texas Government Code will move into Closed Session under one or more of the following provision(s) of the ACT:

Section 551.071 – Consultation with Attorney

- Status of Pending Litigation
- On any item on the Agenda

Section 551.072 – Deliberation Regarding Real Property

- LSC-University Park, LSC-CyFair, LSC-North Harris, LSC-Tomball, LSC–Montgomery, LSC-Kingwood, LSC-SO-University Park

Section 551.074 - Personnel Matters

Section 551.076 – Deliberation Regarding Security Devices

- VII.** Reconvene Regular Meeting
- VIII.** Approval of the Minutes of the February 2, 2017 Workshop and Regular Meeting of the Board of Trustees
- IX.** Special Reports and Announcements

1. Chancellor – Reports and comments from the Chancellor regarding meetings and conferences attended, campus visits, community and district activities, education programs, current affairs related to higher education
2. Presidents – Seelva Keshvala
3. Vice Chancellors Alicia Harvey-Smith - Licensure Pass Rates, Rand Key – Campus Carry Update
4. Faculty Senate Presidents
5. Board Members
 - Reports and comments from Board chair and Board members regarding meetings and conferences attended, campus visits, community and district activities, education programs, current affairs related to higher education
 - Board Committee Reports

X. Citizen Participation

XI. Consideration of the Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XII. Policy Report and Considerations

1. Consideration and Review of the Recommended Revision of the Lone Star College System Board Policy Manual Section II.F. Weapons on Premises (**FIRST READING**)
2. Consideration and Approval of the Recommended Revision of the Lone Star College Board Policy Manual Section I.F.1.04. Time and Place (**FIRST READING**)
3. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section IV.B.5. Emeritus (**ACTION ITEM 1**)

XIII. Curriculum Report and Considerations

1. Consideration of Approval to Offer a Cybersecurity Applied Science (AAS) Degree at LSC-CyFair (**ACTION ITEM 2**)

2. Consideration of Approval to Offer a Mobile/Web Application Development Associate of Applied Science (AAS) Degree at LSC-CyFair (**ACTION ITEM 3**)

XIV. Financial Reports and Considerations

1. The financial statements for the month ended January 31, 2017 are presented for Board review
2. Consideration of Approval of the 2017-2018 Credit Tuition and Fee Schedule (**ACTION ITEM 4**)
3. Consideration of Approval to Modify the Previously Approved September 1, 2016 Agenda Item Related to the Sale of Property at LSC-Tomball for the Widening of State Highway 249 (**ACTION ITEM 5**)
4. Consideration of Adoption of Resolution Designating Investment Officers and Authorizing Signatories for the Lone Star College Investment Bank Accounts (**ACTION ITEM 6**)
5. Consideration of Approval to Modify the Previously Approved December 1, 2016 Agenda Item Related to the LSC-CyFair Information Technology & Visual Communications Satellite Center (**ACTION ITEM 7**)
6. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Amendment to the Master Services Agreement to Purchase Oil Rig Training and Facility Use Services (**ACTION ITEM 8**)
7. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Data Center Maintenance Services (**ACTION ITEM 9**)
8. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Process Trainer Equipment for the LSC-Kingwood Workforce Process Technology Program (**ACTION ITEM 10**)
9. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Services Contracts to Purchase Facility Related Painting, Finishing, and Flooring Services (**ACTION ITEM 11**)
10. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Services Contracts to Purchase General Contracting Services (**ACTION ITEM 12**)
11. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase and Installation of Furnishings for LSC-CyFair

Information Technology & Visual Communications Satellite Center (**ACTION ITEM 13**)

12. Consideration of Approval to Authorize the Chancellor or Designee to Purchase Equipment for the LSC-University Park Center for Science and Innovation Building (**ACTION ITEM 14**)
13. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Facilities Use Agreement for Child Care Services at LSC-Montgomery (**ACTION ITEM 15**)
14. Consideration of Approval to Authorize the Chancellor or Designee to Amend the Contract with the LSC-East Aldine Satellite Center Architectural Firm for Additional Architectural Services Related to the Aldine Independent School District (AISD) MacArthur Early College Facility (**ACTION ITEM 16**)
15. Consideration of Approval of Interlocal Agreement Between Lone Star College and Spring Independent School District (ISD) for Operation of the Early College Academy at Southridge (**ACTION ITEM 17**)

XV. Personnel Report and Considerations

1. Consideration and Authorization for the Chancellor or Designee to Execute Proposed Employment Contracts for the Attached Individuals (**ACTION ITEM 18**)

XVI. Buildings and Grounds Report

Construction Projects Update

XVII. Suggested Future Agenda Items

XVIII. Adjournment

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.089, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 - Consultation with Attorney

Section 551.072 - Deliberation Regarding Real Property

Section 551.073 - Deliberation Regarding Prospective Gift

Section 551.074 - Personnel Matters

Section 551.076 - Deliberation Regarding Security Devices

Section 551.082 - Student Discipline

Section 551.0821 - Personally Identifiable Information About Student
Section 551.084 - Exclusion of Witness
Section 551.087 - Economic Development Negotiations

**Certification of Posting of Notice to the March 2, 2017
Workshop and Regular Meeting of the
Lone Star College System's
Board of Trustees**

I, Stephen C. Head, Chancellor of the Lone Star College System, do hereby certify that a notice of this meeting was posted on Monday the 27th day of February, 2017 in a place convenient to the public at LSC-System Office The Woodlands, The Woodlands Leadership Building, on all college campuses and on the system website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 27th day of February, 2017.

LONE STAR COLLEGE SYSTEM



Stephen C. Head
Chancellor

**MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
LONE STAR COLLEGE SYSTEM
CENTRAL SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381-4356
February 2, 2017
6:00 p.m.**

PRESENT: Dr. Alton Smith, Chair
Dr. Kyle Scott, Vice Chair
Mr. Ken Lloyd, Assistant Secretary
Ms. Linda Good
Dr. David Holsey
Mr. Art Murillo
Mr. David Vogt
Dr. Ron Trowbridge
Ms. Myriam Saldívar

I. CALL TO ORDER: Dr. Smith called the workshop and regular meeting of the Board of Trustees to order at 6:00 p.m. after determining that a quorum was present.

II. PLEDGE OF ALLEGIANCE: Mr. Murillo led the Board and guests in reciting the Pledge of Allegiance.

Mr. Vogt and Mr. Lloyd entered the meeting at 6:06 p.m.

III. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING: Chancellor Head confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A".

IV. INTRODUCTIONS, SPECIAL GUESTS AND RECOGNITIONS: Chancellor Head announced that Mario Castillo, vice chancellor and general counsel was highlighted in the Houston Business Journal, chosen as one of the top 40 under 40 young professionals who have significantly contributed to their companies, their industries and their communities.

Dr. Head recognized Ms. Linda Head, associate vice chancellor of workforce and corporate partnerships, who was named as one of the top 50 influential women in the Houston region.

Chair Smith acknowledged Dr. Head's appointment to the Association of Community College Trustees Advisory Committee of Presidents.

V. **WORKSHOP:** Dr. Head gave a presentation on Hispanic recruiting efforts. Under the direction of Mark Curtis-Chavez, efforts have been underway to enhance Hispanic recruiting. A brochure, website, and marketing video were created to introduce candidates to Lone Star College, to provide information on job openings, how to apply for positions, and information about living in the Houston area. Faculty and administrators attended National Institute for Staff and Organizational Development (NISOD), national Community College Hispanic Council (NCCHC) and Hispanic association of Colleges and Universities (HACU) conferences to help recruit Hispanic candidates for faculty and administrative positions. Graduate schools with a large Hispanic graduate school population were identified and Lone Star College staff visited when the institutions had a job fair or expo.

Mr. Mario Castillo, vice chancellor and general counsel introduced Ms. Letty Charbonneau, executive director of internal audit and Ms. Claudia Madrigal, executive director of governance and compliance. They gave an overview of the Office of Governance, Audit and Compliance. The purpose of this office is to ensure a culture of accountability and a positive and constructive environment for every student, faculty member and employee at LSC.

Dr. Head introduced Jennifer Olenick, vice chancellor of finance and administration/CFO. Ms. Olenick gave a brief overview of the Limited Tax General Obligation Bonds, Series 2017A. Tim Peterson with J.P. Morgan was introduced as the Senior Manager helping to oversee the marketing of the bonds to investors in New York.

VI. **CLOSED SESSION:** At 6:31 p.m. Dr. Smith convened the Board in closed session, in accordance with Section 551.001 et seq. of the Texas Government Code under one or more of the following provision(s) of the Act:

Section 551.071 – Consultation with Attorney

- Status of Pending Litigation
- On any item on the Agenda

Section 551.072 – Deliberation Regarding Real Property

- LSC-University Park, LSC-CyFair, LSC-North Harris, LSC-Tomball, LSC–Montgomery, LSC-Kingwood, LSC-SO-University Park

Section 551.074 - Personnel Matters

VII. **RECONVENE REGULAR MEETING:** Dr. Smith reconvened the open meeting at 7:55 p.m.

VIII. **APPROVAL OF THE MINUTES OF THE DECEMBER 1, 2016 WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES:** upon a motion by Dr. Trowbridge and a second to the motion by Ms. Good, the board approved the minutes of the December 2, 2016 Workshop and Regular Meeting of the Board of Trustees with correction to language to reflect Trustees Vogt and Good were reelected and also sworn in.

IX. SPECIAL REPORTS AND ANNOUNCEMENTS:

1. Chancellor: Dr. Head introduced Beth Marshall with Community Impact and Kelly Schafler with the Houston Chronicle.

Dr. Head announced the new Silver Star newsletter targeting senior citizens will be mailed out to over 50,000 households.

2. College Presidents: Dr. Katherine Persson, president of LSC-Kingwood, gave a presentation Where Are They Now? This presentation was a snapshot of past Lone Star College students and highlighted colleges they transferred to and their current jobs.
3. Vice Chancellors: Rand Key, vice chancellor and CEO of SO-UP, gave an update on Campus Carry. He reviewed the timeline of the open forums, online survey and comment period. After reviewing all of the information, an agenda item for The Weapons on Premises will be brought to the board for first reading in March and final reading in April. Training materials are being developed to train and educate students, employees, faculty, police, guests and visitors. The training information will be posted on the website and signage will be developed by the end of March so all campuses will be prepared for roll out in August 2017.
4. Faculty Senate Presidents: Bob Lynch, faculty senate president LSC-North Harris gave a presentation on Cooperation on Campus.
5. Board Members – Dr. Trowbridge gave a presentation to legislators in Austin speaking on Tuition Set Asides. Ms. Myriam Saldívar read a resolution commending the Board of Trustees for its service to the community. The resolution was signed by all state representatives.

Dr. Holsey announced an engagement meeting that will be held at LSC-Kingwood on Saturday, February 4th in collaboration with the foundation. Members of the dental community were invited to learn about the dental hygiene program.

- X. CITIZEN PARTICIPATION:** Mr. Noah Miller, honor student at LSC-CyFair spoke in support of the non-discrimination policy.

Mr. David Wilson spoke about expanding the cash management policy with regards to the reserve.

Mr. Alan Hall representing the American Federation of Teachers spoke about the non-discrimination policy, expanding the scope to add gender identity and expression and support of the agenda item.

Mr. Joe Ramirez representing HESI spoke about diversity.

XI. CONSIDERATION OF THE CONSENT AGENDA: Items number 10, and 11 were removed from the agenda to be considered separately. Items number 3 and 8 were pulled from the agenda and action will be taken at a future board meeting. Mr. Smith proceeded with the Consent Agenda. Dr. Trowbridge made a motion to approve Action Items 1, 2, 4, 5, 6, 7, 9, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, and 25. Mr. LLoyd seconded the motion and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit “B”.

XII. POLICY REPORTS AND CONSIDERATIONS:

1. Consideration and Review of the Recommended Revision of the Lone Star College System Board Policy Manual Section IV.B.5. Emeritus (FIRST READING): the Board of Trustees considered and reviewed revision of the College’s Board Policy Manual Section IV.B.5. Emeritus which sets forth College policies related to awarding Emeritus status and what that status entails. A copy is attached as Exhibit “C”.
2. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.A. Appropriations and Revenue Sources (ACTION ITEM 1): he Board of Trustees considered and approved revision of the College’s Board Policy Manual Section III.A. Appropriations and Revenue Sources which covers College policies related to resource development and the College’s Foundation. This item was passed in the Consent Agenda. A copy is attached as Exhibit “D”.
3. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.B. Budgeting, Accounting, and Reporting (ACTION ITEM 2): the Board of Trustees considered and approved revision of the College’s Board Policy Manual Section III.B. Budgeting, Accounting, and Reporting which covers College policies related to the annual budget and indirect costs. This item was passed in the Consent Agenda. A copy is attached as Exhibit “E”.
4. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.C. Cash Management (ACTION ITEM 3): this item was pulled from the agenda and will be brought to the board at a future board meeting. A copy is attached as Exhibit “F”.
5. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.D. Purchasing and Acquisitions (ACTION ITEM 4): the Board of Trustees considered and approved revision of the College’s Board Policy Manual Section III.D. Purchasing and Acquisitions which covers College policies related to College-funded purchases and amend the title to Section III.D. Purchasing. This item was passed in the Consent Agenda. A copy is attached as Exhibit “G”.
6. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.E. Facilities (ACTION ITEM 5): the Board

of Trustees considered and approved revision of the College's Board Policy Manual Section III.E. Facilities amending and clarifying the College's policy regarding facilities. This item was passed in the Consent Agenda. A copy is attached as Exhibit "H".

7. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.F. Fixed Assets (ACTION ITEM 6): the Board of Trustees considered and approved revision of the College's Board Policy Manual Section III.F. Fixed Assets amending and clarifying the College's policy regarding fixed assets. This item was passed in the Consent Agenda. A copy is attached as Exhibit "I".
8. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.G. Auxiliary Enterprises (ACTION ITEM 7): the Board of Trustees considered and approved revision of the College's Board Policy Manual Section III.G. Auxiliary Enterprises amending and clarifying the College's policy regarding auxiliary enterprises. This item was passed in the Consent Agenda. A copy is attached as Exhibit "J".
9. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section III.H. Auditing (ACTION ITEM 8): this item was pulled from the agenda and will be brought to the board at a future board meeting. A copy is attached as Exhibit "K".
10. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section IV.F.8. Change in Contract Status (ACTION ITEM 9): the Board of Trustees considered and approved revision of the College's Board Policy Manual Section IV.F.8. Change in Contract Status amending and clarifying the College's policy regarding changes in employee's contract. This item was passed in the Consent Agenda. A copy is attached as Exhibit "L".
11. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section IV.F.10. Employee Grievance and Review Process (ACTION ITEM 10): upon a motion made by Dr. Trowbridge and a second by Mr. Lloyd the Board of Trustees considered and approved revision of the College's Board Policy Manual Section IV.F.10. Employee Grievance and Review Process amending and clarifying the College's policy regarding the employee grievance process. A copy is attached as Exhibit "M".
12. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section IV.F.10.13. Contractual Termination Notice and Appeal (ACTION ITEM 11): upon a motion made by Dr. Scott and a second by Mr. Murillo the Board of Trustees considered and reviewed revision of the College's Board Policy Manual Section IV.F.10.13. Contractual Termination Notice and Appeal amending and clarifying the College's policy regarding terminating employee contracts. A copy is attached as Exhibit "N".

13. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section V. Instruction (ACTION ITEM 12): the Board of Trustees considered and approved revision of the College's Board Policy Manual Section V. Instruction amending and clarifying the College's policy regarding instruction. This item was passed in the consent agenda. A copy is attached as Exhibit "O".
14. Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Sections VI.A.1.1. Admissions, VI.D.1.1. Non-Academic Student Travel, and VI.D.12.1. Civil Rights Complaints (ACTION ITEM 13): the Board of Trustees consider and approve revision of the College's Board Policy Sections VI.A.1.1. Admissions, VI.D.1.1. Non-Academic Student Travel, and VI.D.12.1. Civil Rights Complaints revising enumerated protected categories. This item was passed in the consent agenda. A copy is attached as Exhibit "P".

XIII. CURRICULUM REPORTS AND CONSIDERATIONS:

1. Consideration for Approval of the Core Curriculum for the Associate of Arts and the Associate of Science Degree for 2017-2018 (ACTION ITEM 14): the Board of Trustees approved the revised Associate of Arts and Associate of Science Core Curriculum for the 2017-2018 academic year. The revised core curriculum must be submitted to the Texas Higher Education Coordinating Board for final approval. This item was passed in the Consent Agenda. A copy is attached as Exhibit "Q".
2. Consideration of Approval to Expand the Logistics Management Associate of Applied Science (AAS) Degree and Certificate to LSC-North Harris (ACTION ITEM 15): the Board of Trustees approved expanding the Logistics Management AAS degree and certificate to LSC-North Harris. This item was passed in the Consent Agenda. A copy is attached as Exhibit "R".
3. Consideration of Approval to Expand the Electrical Technology Associate of Applied Science (AAS) Degree and Certificates to LSC-North Harris (ACTION ITEM 16): the Board of Trustees approved expanding the Electrical Technology AAS degree and certificates to LSC-North Harris. This item was passed in the Consent Agenda. A copy is attached as Exhibit "S".

XIV. FINANCIAL REPORTS AND CONSIDERATIONS:

1. Monthly Financial Statements: Ms. Jennifer Olenick, vice chancellor and CFO for finance and administration, presented the monthly financial statements for the month ended December 31, 2016 and November 30, 2016 as well as the quarterly investment report for the period ending November 30, 2016. A copy is attached as Exhibit "T".
2. Consideration of Approval to Authorize the Chancellor or Designee to Purchase Welding Supplies, Welding Gases and Lab Gases for the College Welding and Lab

Programs (ACTION ITEM 17): the Board of Trustees authorized the Chancellor or his designee to purchase welding supplies, welding gases and lab gases from the following vendors in a total sum not exceeding \$800,000 over a period not exceeding five years: Praxair, 111425 West Little York, Houston, TX 77041; Conroe Welding, 415 S. Frazier, Conroe, TX 77304; Lincoln Electric, 22801 St. Clair Avenue, Cleveland, OH 44117 and Professional Welding Supply, 3000 Brittmore Rd, Bldg. G, Houston, TX 77043. This item was passed in the Consent Agenda. A copy is attached as Exhibit “U”.

3. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract to Purchase Audio/Visual Systems for the New LSC–CyFair Instructional Building (ACTION ITEM 18): the Board of Trustees authorized the Chancellor or his designee to negotiate and execute a contract with AVSI Group LLC, 4464 West 12th Street, Houston, Texas 77055, to purchase audio/visual systems for the new LSC–CyFair Instructional Building in a sum not exceeding \$607,557. This item was passed in the Consent Agenda. A copy is attached as Exhibit “V”.
4. Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement for the Purchase of Specialty Equipment for the LSC-Montgomery Live Entertainment Technology Building Expansion (ACTION ITEM 19): the Board of Trustees authorized the Chancellor or his designee to negotiate and execute an agreement with Barbizon Light of the Rockies, dba: Barbizon Rockies, 8269 East 23rd Avenue, Suite 111, Denver, CO 80238 to purchase specialty equipment for the LSC-Montgomery Live Entertainment Technology Building Expansion in a sum not exceeding \$365,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “W”.
5. Consideration of Approval to Modify the Previously Approved December 1, 2016 Agenda Item Related to the LSC-Kingwood Chilled Water Line Extension (ACTION ITEM 20): the Board of Trustees considered and approved as modifications to the December 1, 2016 previously approved agenda item: Authorization of the Chancellor or his designee to negotiate and execute a contract to purchase Construction Manager at Risk (CMAR) services with a Guaranteed Maximum Price (GMP) contract with Balfour Beatty Construction, LLC (Balfour Beatty), 4321 Directors Row, Houston, Texas 77092, for construction services related to the LSC-Kingwood chilled water line extension. The GMP contract under this CMAR is for a sum not exceeding \$430,000, as previously approved by the Board on December 1, 2016 and Revisions to the Balfour Beatty Contract Summary Table included in the rationale section of the December 1, 2016 agenda item. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X”.
6. Consideration of Approval to Modify the Previously Approved December 1, 2016 Agenda Item Related to the LSC-North Harris Central Plant Addition (ACTION ITEM 21): the Board of Trustees considered and approved as modifications to the December 1, 2016 previously approved agenda item: Authorization of the Chancellor or his designee to negotiate and execute a contract to purchase Construction Manager

at Risk (CMAR) services with a Guaranteed Maximum Price (GMP) contract with Tellepsen Builders, L.P. (Tellepsen), 777 Benmar Drive, Suite 400, Houston, Texas, 77060, for construction services related to the LSC-North Harris Central Plant Addition. The GMP contract under this CMAR is a sum not exceeding \$825,286, as previously approved by the Board on December 1, 2016 and Revisions to the Tellepsen Contract Summary Table that was included in the rationale section of the December 1, 2016 agenda item. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Y”.

7. Consideration of Approval to Review and Ratify an Interlocal Agreement between the College and Tomball Independent School District for the Early College High School Initiative and the Chancellor’s Execution of the Interlocal Agreement (ACTION ITEM 22): the Board of Trustees reviewed and ratified the Interlocal Agreement between the College and Tomball Independent School District (ISD) for the Early College High School Initiative and the Chancellor’s Execution of the Interlocal agreement. The term of the agreement will be one year beginning August 1, 2017. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Z”.
8. Consideration of Approval to Review and Ratify an Interlocal Agreement between the College and Royal Independent School District for the Early College High School Initiative and the Chancellor’s Execution of the Interlocal Agreement (ACTION ITEM 23): the Board of Trustees reviewed and ratified the Interlocal Agreement between the College and Royal Independent School District (ISD) for the Early College High School Initiative and the Chancellor’s execution of the Interlocal Agreement. The term of the agreement will be one year beginning December 7, 2016. This item was passed in the Consent Agenda. A copy is attached as Exhibit “aa”.

XV. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 24): the Board unanimously ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “bb”.
2. Consideration of Acceptance of Resignations (ACTION ITEM 25): the Board unanimously accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “cc”.

XVI. BUILDING AND GROUNDS REPORTS:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “dd”.

- XVII. SUGGESTED FUTURE AGENDA ITEMS:** Chair Smith appointed the trustees to the following committees: *Standing Committee*; **Audit Committee** – Alton Smith - Chair, David Vogt, Myriam Saldívar; *Ad Hoc Committees*; **Policy Review Committee** – Kyle Scott - Chair, Dave Holsey, Ron Trowbridge; **Grievance Committee** – Dave Holsey –

Chair, Kyle Scott, Ron Trowbridge; **College Success Committee** – Ken Lloyd – Chair, Linda Good, Art Murillo. These will be two year appointments.

XVIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 9:56 p.m.

ATTEST:

Board of Trustees, Chair

Board of Trustees, Secretary

Consideration of Consent Agenda

Board Meeting 3-2-17

Consent

Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of
Action Items:

	<u>Consent</u>	<u>Chancellor</u>	<u>Board</u>
	<u>Agenda</u>	<u>Recommended</u>	<u>Separate</u>
		<u>Separate Action</u>	<u>Action</u>
# 1 - Approve Rev to Policy Sec IV.B.5 Emeritus	_____	_____	_____
# 2 – Approve Cybersecurity AAS Degree LSC-CyFair	_____	_____	_____
# 3– Approve MobileWeb App AAS Degree LSC-CyFair	_____	_____	_____
# 4 – Approve 2017-2018 Credit Tuition Fee Schedule	_____	_____	_____
# 5 – Approve Modification to 9/1/16 Agenda Item	_____	_____	_____
# 6– Adopt Resolution Desig/Investment Bank Signatories	_____	_____	_____
# 7 – Approve Modification to 12/1/16 Agenda Item	_____	_____	_____
# 8 – Auth Chan/Neg/Amendment Master/Svc/Agree/Oil Rig	_____	_____	_____
# 9 – Auth Chan/Neg/Purch/Data Center Maintenance Svcs	_____	_____	_____
#10 – Auth Chan/Neg/Purch/Process Trainer Equip LSC-K	_____	_____	_____
#11 – Auth Chan/Neg/Exec/Master/Svcs Contracts/Facilities	_____	_____	_____
#12 – Auth Chan/Neg/Exec/Master/Svcs Contracts/General	_____	_____	_____
#13 – Auth Chan/Neg/Purch/Furnishing LSC-CF IT/Comm	_____	_____	_____
#14 – Auth Chan/Neg/Purch/Equip/LSC-UP Science/Innov	_____	_____	_____
#15 – Auth Chan/Neg/FacilitiesUse Child Care Svcs LSC-M	_____	_____	_____
#16 – Approve Add’l Archect/Svcs/ AISD MacArthur Facility	_____	_____	_____
#17 – Approve Interlocal Agree/LSC/SpringISD/Early College	_____	_____	_____
#18 – Ratify Appointments	_____	_____	_____

Request: Consideration and Review of the Recommended Revision of the Lone Star College System Board Policy Manual Section II.F. Weapons on Premises **(FIRST READING)**

Chancellor’s Recommendation: That the Board of Trustees consider and review the revision of the College’s Board Policy Manual Section II.F. Weapons on Premises which covers College policies related to the carrying of firearms and prohibited weapons under Texas criminal statutes on College premises or at College-sponsored events.

Rationale: Texas law requires public junior colleges to permit concealed carry of handguns by licensed adults on campus beginning August 1, 2017. That same law requires the Chancellor to adopt rules regarding concealed carry after receiving input from faculty, students, and staff. The existing version of Section II.F. contains redundant provisions and does not contemplate concealed carry of handguns on campus. The proposed revision is succinct and recognizes the Chancellor’s role in regulating concealed carry with input from members of the College community. By state law, the Board of Trustees must review all rules related to concealed carry on campus within 90 days of their adoption and may amend such rules by a 2/3 vote. The College must report its concealed carry rules and the rationales therefor to the legislature by September 1 of each even-numbered year.

Fiscal Impact: None.

Resource: Mario K. Castillo 832-813-6655
Rand Key 281-655-3701

**LONE STAR COLLEGE SYSTEM DISTRICT
BOARD POLICY MANUAL
Fourth Edition**

II.F. WEAPONS ON PREMISES

II.F.1. Policy

The Chancellor develops, maintains, and enforces rules regarding licensed individuals carrying handguns on College premises. These rules are found in the Chancellor's Procedures. Unless allowed by the Chancellor's Procedures, authorized LSC Police Department regulations, state law, or federal law, a person shall not knowingly, intentionally, or recklessly enter College premises or College-sponsored events with a firearm or any prohibited weapon listed in Texas Penal Code § 46.05(a). Such a violation may result in disciplinary action—up to termination for employees or expulsion for students—and possible criminal charges, as applicable.

Policy Report and Consideration No. 2 (FIRST READING) Board Meeting 3-2-17

Request: Consideration and Approval of the Recommended Revision of the Lone Star College Board Policy Manual Section I.F.1.04. Time and Place
(FIRST READING)

Chancellor's Recommendation: That the Board of Trustees consider and approve revision of the College's Board Policy Manual Section I.F.1.04. Time and Place which covers College policies related to when and where the Board of Trustees holds regular and special Board Meetings.

Rationale: This policy revision changes the Board Meeting start time to 5:00 p.m., changes the June Board Meeting to a Budget Workshop, and makes the July Board Meeting a regular Board Meeting.

Fiscal Impact: None.

Staff Resource:	Mario K. Castillo	832-813-6655
	Helen Clougherty	832-813-6514

**LONE STAR COLLEGE SYSTEM DISTRICT
BOARD POLICY MANUAL
Fourth Edition**

I.F.1.4. Time and Place

The Board determines when and where it holds regular and special Board Meetings. Board Meetings are held in the Board Room of the Training and Development Center at 5000 Research Forest Drive, The Woodlands, Texas, 77381 unless otherwise noticed. Board Meetings are usually held on every month's first Thursday at 5:00 p.m., except in January and June when no regular Board Meetings are scheduled. The Board may decide to meet at a different time, date, or place as long as proper notice is given under the Texas Open Meetings Act.

A budget workshop replaces the regular Board Meeting in June. The Board Chair calls special Board Meetings at his or her discretion or upon the request of three or more Trustees.

Policy Report and Consideration No. 3 (ACTION ITEM 1) Board Meeting 3-2-17

Request: Consideration and Approval of the Recommended Revision of the Lone Star College System Board Policy Manual Section IV.B.5. Emeritus

Chancellor's Recommendation: That the Board of Trustees consider and approve revision of the College's Board Policy Manual Section IV.B.5. Emeritus which sets forth College policies related to awarding Emeritus status and what that status entails.

Rationale: The proposed revision would clarify Section IV.B.5. while adjusting its style and formatting to match other recent policy changes.

Fiscal Impact: None.

Resource: Mario K. Castillo 832-813-6655

**LONE STAR COLLEGE SYSTEM DISTRICT
BOARD POLICY MANUAL
Fourth Edition**

IV.B.5. Emeritus

IV.B.5.1. Emeritus Designation

Upon the Chancellor's recommendation, the Board may confer the "Emeritus" title upon retiring faculty, administrators, or staff to recognize significant contributions to the College through long and distinguished service in administration, teaching, support, or other service. The Emeritus title does not confer any employment status or rights. Emeritus privileges include presentation of an appropriate commemorative, listing in the College's annual catalog for the life of the honoree, invitation to the annual May commencement ceremonies with special seating privileges, introduction and recognition during the commencement program, invitation to other College activities and special events, and use of College library materials.

The Chancellor shall develop procedures for nominating and recommending qualified individuals for the Board to consider to receive the Emeritus title.

Curriculum Report and Consideration No. 1 (ACTION ITEM 2) Board Meeting 3-2-17

Request: Consideration of Approval to Offer a Cybersecurity Applied Science (AAS) Degree at LSC-CyFair

Chancellor's Recommendation: That the Board of Trustees approve offering the Cybersecurity AAS degree at LSC-CyFair.

Rationale: LSC-CyFair requests approval to offer the Cybersecurity AAS degree.

Demand in the Houston-The Woodlands-Sugarland Metropolitan Statistical Area (MSA) shows considerable growth for Cybersecurity related occupations. In addition, labor market data from the Texas Workforce Commission and Burning Glass Technologies shows moderate to strong demand and strong wages for this occupational field.

Cybersecurity AAS	
Occupation: Computer and Information Systems Security/Information Assurance	
TWC Forecasted Total Annual Average Job Openings in the Gulf Coast (2014-2024)	60
TWC Median Wage (2015)	\$45.55/hr
Burning Glass Job Postings (Jan. 1, 2016- Dec. 31, 2016, Houston-The Woodlands-Sugarland MSA)	1,593

Sources: Texas Workforce Commission, Burning Glass Technologies

The need for this program was vetted through multiple industry groups which included the Information Technology Program Advisory Council, business and organization leaders such as security companies and individuals with the FBI, the National Cyberwatch Center and through the Chancellor's Executive Advisory Councils. The program was ultimately validated by the following industry groups:

- The Global Energy and Manufacturing Council
- The Healthcare CEO Council
- The Chancellor's CIO Executive Advisory Council

The Texas Higher Education Coordinating Board requires that the College's Board of Trustees approve new programs.

Fiscal Impact: Estimated start-up equipment costs of \$80,000, subject to a competitive bid process, will be funded with a combination of General Obligation Bonds, Series 2015A (\$70,000) and the LSC-CyFair proposed FY 2017-2018 operating budget (\$10,000). Instruction and other costs of an estimated \$56,000 for this program will be included in the proposed FY 2017-2018 operating budget for LSC-CyFair.

Staff Resource: Seelpa Keshvala
Alicia Harvey-Smith

832-952-6347
832-813-6648

Curriculum Report and Consideration No. 2 ACTION ITEM 3) Board Meeting 3-2-17

Request: Consideration of Approval to Offer a Mobile/Web Application Development Associate of Applied Science (AAS) Degree at LSC-CyFair

Chancellor’s Recommendation: That the Board of Trustees approve offering the Mobile/Web Application Development AAS degree at LSC-CyFair.

Rationale: LSC-CyFair requests approval to offer the Mobile/Web Application Development AAS degree.

Demand in the Houston-The Woodlands-Sugarland Metropolitan Statistical Area (MSA) shows considerable growth for application development related occupations. In addition, labor market data from the Texas Workforce Commission and Burning Glass Technologies shows strong demand and wages for this occupational field.

Mobile/Web Application Development AAS	
Occupation: Software Developers, Applications	
TWC Forecasted Total Annual Average Job Openings in the Gulf Coast (2014-2024)	435
TWC Median Wage (2015)	\$48.54/hr
Burning Glass Job Postings (Jan. 1, 2016- Dec. 31, 2016, Houston-The Woodlands-Sugarland MSA)	7,531

Sources: Texas Workforce Commission, Burning Glass Technologies

The need for this program was vetted through multiple industry groups which included the Information Technology Program Advisory Council as well as business and organization leaders. The program was ultimately validated by the Chancellor’s CIO Executive Advisory Council.

The Texas Higher Education Coordinating Board requires that the College’s Board of Trustees approve new programs.

Fiscal Impact: Estimated start-up equipment costs of \$200,000, subject to a competitive bid process, will be funded with a combination of General Obligation Bonds, Series 2015A (\$175,000), and the LSC-CyFair proposed FY 2017-2018 operating budget (\$25,000). Instruction and other costs of an estimated \$7,000 for this program will be included in the proposed FY 2017-2018 operating budget for LSC-CyFair.

Staff Resource: Seelpa Keshvala 832-952-6347
Alicia Harvey-Smith 832-813-6648

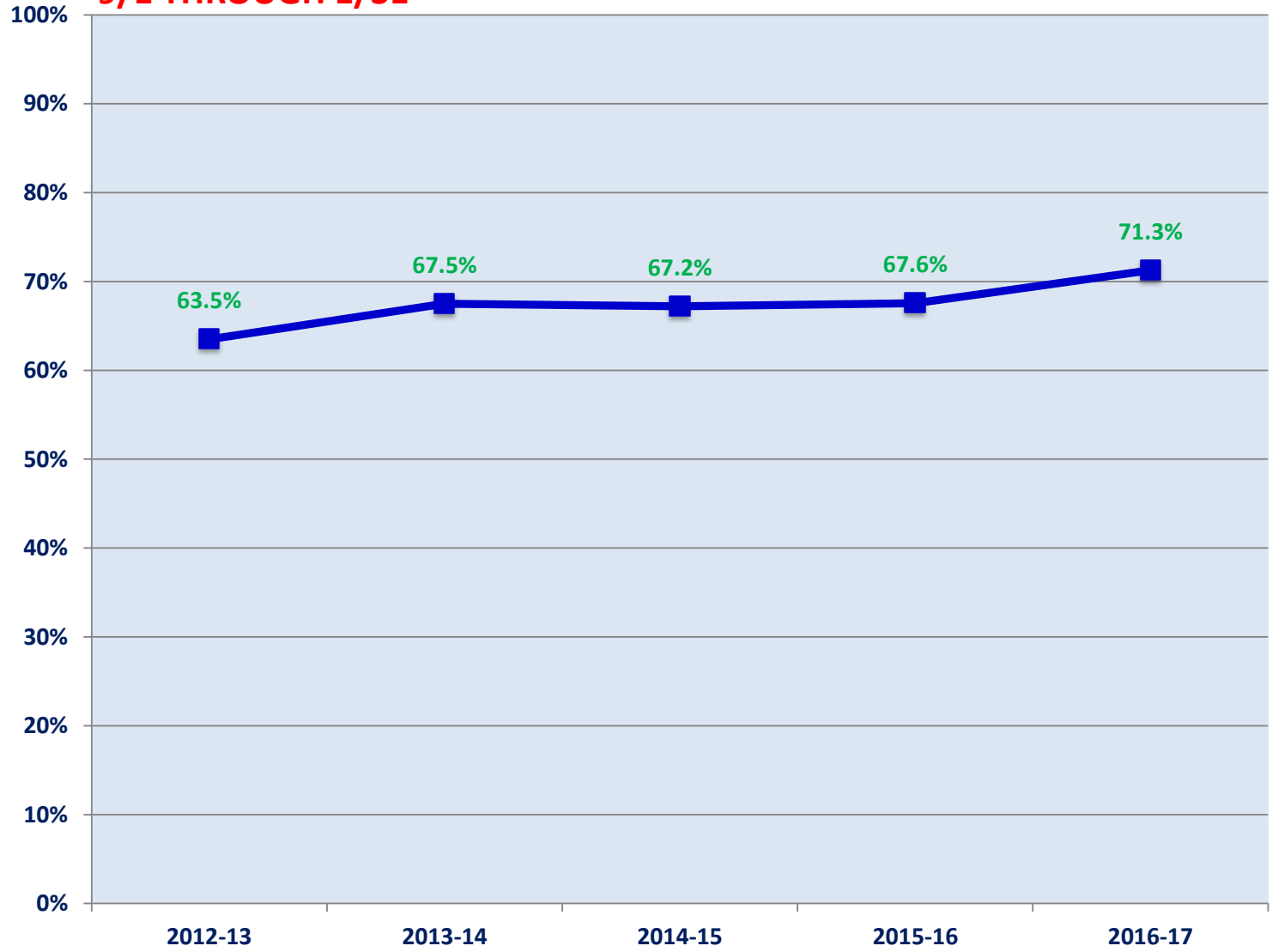
Financial Report and Consideration No. 1

Board Meeting 3-2-17

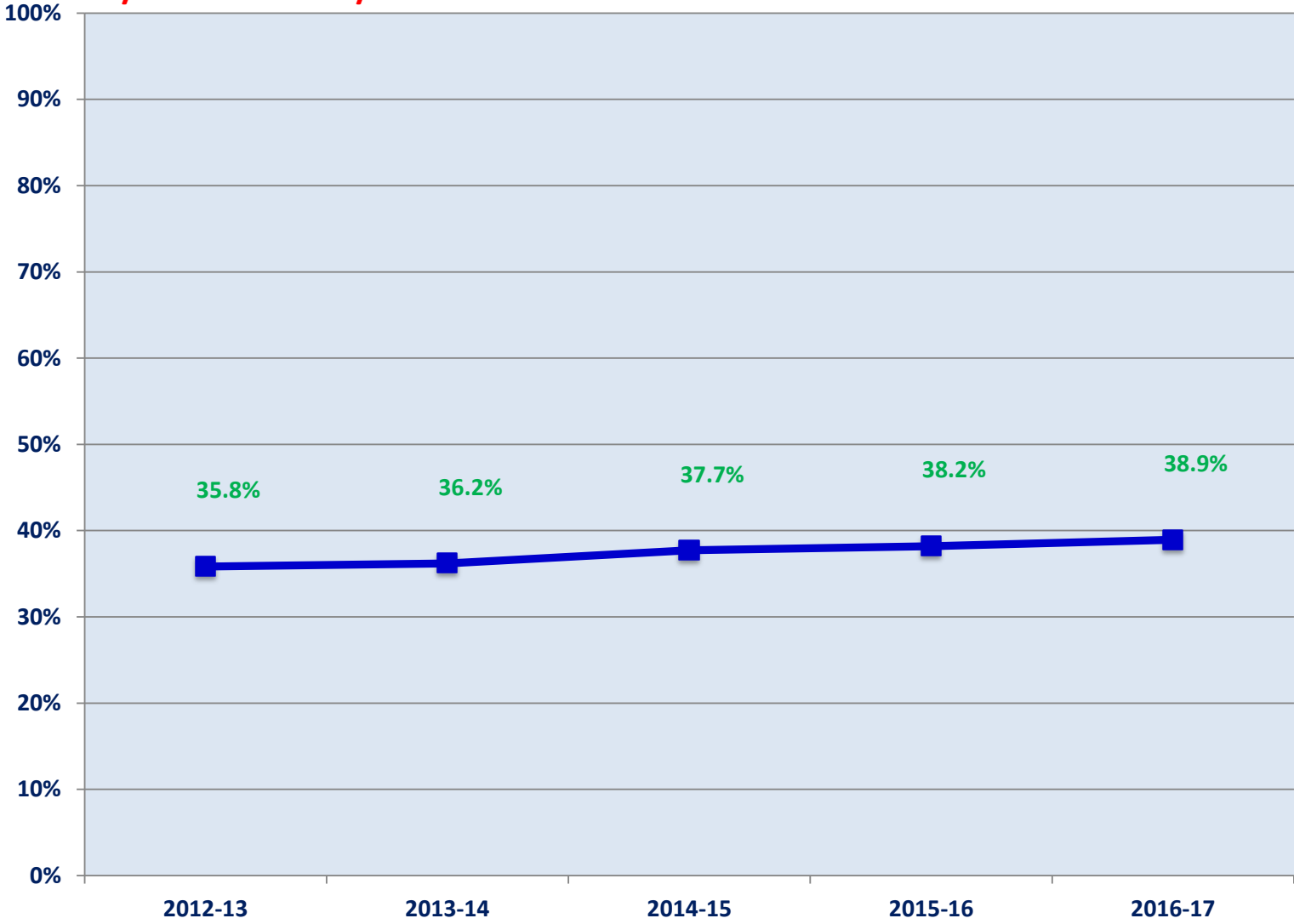
Report: Monthly Financial Statements

The financial statements for the month ended January 31, 2017 are presented for Board review.

**ACTUAL REVENUES AS A % OF BUDGET
9/1 THROUGH 1/31**



**ACTUAL EXPENDITURES AS A % OF BUDGET
9/1 THROUGH 1/31**



LONE STAR COLLEGE

Statement of Revenues and Expenditures
 General and Auxiliary Funds
 YTD January 31, 2017
 Unaudited

	BUDGET	FISCAL YTD ACTUAL	% ACTUAL TO BUDGET 42% FY ELAPSED	PRIOR YEAR ACTUAL FISCAL YTD 1/31/2016	PRIOR YEAR % ACTUAL TO BUDGET 42% FY ELAPSED
REVENUES:					
State Appropriations	\$ 74,051,000	\$ 31,806,498	43.0%	\$ 31,842,257	43.0%
Tuition and Fees	119,381,000	96,617,347	80.9%	91,494,820	81.1%
Taxes	134,613,000	111,508,627	82.8%	96,438,713	77.0%
Investments	365,000	176,647	48.4%	128,862	30.7%
Other	5,962,000	1,549,728	26.0%	2,124,049	35.3%
Total Current Operations Revenues	334,372,000	241,658,847	72.3%	222,028,701	69.7%
Auxiliary Revenues	13,290,000	6,100,139	45.9%	5,431,647	29.9%
Total Revenues	347,662,000	247,758,986	71.3%	227,460,348	67.6%
EXPENDITURES:					
Instruction-Academic	85,487,757	34,825,272	40.7%	33,198,157	40.1%
Instruction-Workforce	28,541,489	13,254,411	46.4%	12,972,253	44.6%
Public Service	679,668	267,085	39.3%	286,484	37.5%
Academic Support	53,403,797	19,574,506	36.7%	18,344,982	33.8%
Student Services	46,072,814	16,023,192	34.8%	16,821,695	34.8%
Institutional Support	35,705,116	13,945,227	39.1%	13,073,451	39.9%
Plant Operation and Maintenance	34,726,512	13,567,371	39.1%	13,596,060	40.7%
Staff Benefits	32,459,775	12,664,224	39.0%	11,463,075	42.5%
Total Educational and General Expenditures	317,076,928	124,121,288	39.1%	119,756,157	38.8%
Repair, Replacement and Other Internally Designated	5,562,000	572,600	10.3%	572,578	11.3%
Auxiliary	12,553,450	5,826,060	46.4%	6,426,285	34.6%
Total Expenditures	335,192,378	130,519,948	38.9%	126,755,020	38.2%
Other Changes - Debt Service & Fund Transfers	7,500,000	2,149,481		2,072,356	
Total Expenditures & Transfers	342,692,378	132,669,429		128,827,376	
NET INCREASE IN FUND BALANCES					
General Funds	4,233,072	114,815,478		99,627,610	
Auxiliary Funds	736,550	274,079		(994,638)	
TOTAL NET INCREASE IN FUND BALANCES	\$ 4,969,622	\$ 115,089,557		\$ 98,632,972	

LONE STAR COLLEGE

**Balance Sheet
January 31, 2017
Unaudited**

ASSETS	General & Auxiliary	Restricted	GASB Reporting Entries (*)	Memorandum Totals Current Year	Memorandum Totals Prior Year
Cash, cash equivalents & investments	\$ 143,530,814	\$ 92,897,082	\$ -	\$ 236,427,896	\$ 293,380,646
Accounts receivable, net	63,654,899	79,312,545	4,951,824	147,919,268	119,058,352
Prepaid and deferred expenses	15,727,513	-	-	15,727,513	10,851,759
Inventories, at cost	-	-	-	-	43,488
Capital assets, net	-	-	801,265,264	801,265,264	770,424,171
TOTAL ASSETS	222,913,226	172,209,627	806,217,088	1,201,339,941	1,193,758,416
Deferred Outflows	-	-	21,100,577	21,100,577	8,864,100
TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 222,913,226	\$ 172,209,627	\$ 827,317,665	\$ 1,222,440,518	\$ 1,202,622,516
LIABILITIES AND FUND BALANCES					
LIABILITIES:					
Accounts payable & Accrued Absences Payable	\$ 31,022,409	\$ 10,492,526	-	\$ 41,514,935	\$ 21,049,062
Deferred revenues	35,356,794	14,924,793	-	50,281,587	49,357,599
Accrued interest payable	-	13,075,165	-	13,075,165	17,262,223
Bonds payable	-	-	679,424,129	679,424,129	740,114,333
Net Pension Liability	-	-	51,162,604	51,162,604	48,590,998
Assets held in custody for others	-	8,122,248	-	8,122,248	9,854,860
L/T Due to Other Local Government	-	16,213,586	-	16,213,586	-
TOTAL LIABILITIES	66,379,203	62,828,318	730,586,733	859,794,254	886,229,075
Deferred Inflows	-	-	23,436,941	23,436,941	14,864,130
TOTAL LIABILITIES AND DEFERRED INFLOWS	66,379,203	62,828,318	754,023,674	883,231,195	901,093,205
TOTAL FUND BALANCES	156,534,023	109,381,309	73,293,991	339,209,323	301,529,311
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES	\$ 222,913,226	\$ 172,209,627	\$ 827,317,665	\$ 1,222,440,518	\$ 1,202,622,516

* Includes GASB (Governmental Accounting Standards Board) reporting entries related to Capital Assets, Long-Term Debt, and Pensions

Financial Report and Consideration No. 2 (ACTION ITEM 4) Board Meeting 3-2-17

Request: Consideration of Approval of the 2017-2018 Credit Tuition and Fee Schedule Changes

Chancellor's Recommendation: That the Board of Trustees approve adoption of the tuition and fee schedule changes for the 2017-2018 academic year. The recommended tuition rates and assessed fees include the following changes from the 2016-2017 tuition and fee schedule:

- An increase in the out-of-district fee from \$70 to \$75 per credit hour.
- An increase in the out-of-state/international fee from \$85 to \$90 per credit hour.
- An increase in the technology fee from \$9 to \$11.
- An increase in the discipline-based differential fee; the attached chart details the amount per discipline to be added to the base tuition rate.

The Board is requested to take action at this time so that the new rates are effective when students begin registering for Fall 2017 classes in April.

Rationale: Out-of-LSC fees; estimated impact of \$1 million increase:

Community colleges operate under the principle of shared responsibility for the cost of educating students with a proportion of the cost shared by the State of Texas, local taxpayers, and students. The college receives 21% of its funding from state appropriations, 39% from local property taxes, 34% from student tuition and fees, and 6% from grants and auxiliary operations.

In the 2015-2016 academic year, the college enrolled approximately 13,000 out-of-district and out-of-state/international students. Out-of-district students do not pay local property taxes to the system. Out-of-state and international students generate no contact hour reimbursement funding from the state. Therefore, these out of district students are charged an out-of-district fee to help mitigate the subsidy local property taxpayers provide for them. Out of state/international students are charged an out-of-state/international fee to account for the lack of state funding.

Based on 2015-2016 enrollment data and audited revenues, in-district students pay a combined \$177 per credit hour in tuition, fees and property taxes and generate \$61 in contact hour funding. Out-of-district students pay \$138 and generate \$61 in contact hour funding and out-of-

state/international students pay \$153 per credit hour and generate no contact hour funding, resulting in a \$39 and \$86 gap, respectively, between in-district students and other students.

The last time out-of-LSC fees were raised was in 2009. The current increase is necessary to ensure that out-of-district, state and international students are effectively covering the costs of instruction given we do not collect taxes and, in the case of out-of-state/international students, state funding for them.

Technology fee: estimated impact of \$2.9 million increase:

The Board last increased the student technology fee from \$7 to \$9 per credit hour for the 2014-2015 academic year. This fee was established and has been used to support student computing, technology hardware refresh, software licensing and student administrative systems support.

The technology fee is limited to direct and indirect costs supporting students. The fee supports enterprise software licenses and hardware maintenance contracts that are based on either enrollment data or total number of devices. The core expenses the technology fee supports are classroom hardware, servers and instructional technology (projectors) replacement. The fee is not used for employee salaries. In addition, any classroom-related projects such as collaborative classrooms, classroom mediation, etc. are funded using the technology fee if funds are available after core obligations are funded.

Differential fee: estimated impact of \$1.2 million increase:

The differential fee is intended to offset the costs incurred for each discipline that are above the tuition rate. The differential fee was originally implemented in academic year 2011-2012. Costs per discipline are periodically reviewed and changes in the differential fee are recommended as needed.

Thus far, the fee addition for each year has been limited to \$4. It is recommended that the fee changes for 2017-2018 be limited to \$2 per credit hour. See attached chart for the itemization by discipline.

Fiscal Impact: It is estimated that the proposed changes will generate approximately \$5.1 million in additional student revenues for fiscal year 2017-2018.

Staff Resource: Steve Head 832-813-6515
Jennifer Olenick 832-813-6512

2017-2018 DIFFERENTIAL FEE SCHEDULE
AMOUNTS PER CREDIT HOUR

DISCIPLINE	CURRENT	2017-2018 CHANGE	2017-2018 TOTAL FEE	TOTAL COST OF 12 CR HRS
Agriculture	\$0	\$2	\$2	\$812
Architecture and Precision Production Trades	\$9	\$2	\$11	\$920
Biology, Physical Sciences, and Science Technology	\$12	\$2	\$14	\$956
Business Management, Marketing, and Administrative Services	\$13	\$2	\$15	\$968
Communications	\$5	\$2	\$7	\$872
Computer and Information Sciences	\$14	\$2	\$16	\$980
Construction Trades	\$13	\$2	\$15	\$968
Consumer and Homemaking Education	\$12	\$2	\$14	\$956
Engineering	\$4	\$2	\$6	\$860
Engineering Related	\$13	\$2	\$15	\$968
Eng Language, Literature, Philosophy, Humanities, and Interdisciplinary	\$9	\$2	\$11	\$920
Foreign Languages	\$4	\$2	\$6	\$860
Health Occupations-Dental Asst., Medical Lab, and Assoc. Degree Nursing	\$15	\$2	\$17	\$992
Health Occupations-Dental Hygiene	\$16	\$2	\$18	\$1,004
Health Occupations-Other	\$13	\$2	\$15	\$968
Health Occupations-Respiratory Therapy	\$15	\$2	\$17	\$992
Health Occupations-Vocational Nursing	\$14	\$2	\$16	\$980
Mathematics	\$7	\$2	\$9	\$896
Mechanics and Repairers-Automotive	\$14	\$2	\$16	\$980
Mechanics and Repairers-Diesel, Aviation Mech., and Transport Workers	\$12	\$2	\$14	\$956
Mechanics and Repairers-Electronics	\$13	\$2	\$15	\$968
Physical Education and Fitness	\$13	\$2	\$15	\$968
Protective Services and Public Administration	\$13	\$2	\$15	\$968
Psychology, Social Services, and History	\$3	(\$3)	\$0	\$788
Visual and Performing Arts	\$14	\$2	\$16	\$980

Financial Report and Consideration No. 3 (ACTION ITEM 5) Board Meeting 3-2-17

Request: Consideration of Approval to Modify the Previously Approved September 1, 2016 Agenda Item Related to the Sale of Property at LSC-Tomball for the Widening of State Highway 249

Chancellor's Recommendation: That the Board of Trustees consider approval of a modification to the previously approved September 1, 2016 agenda item:

1. A revision to the Fiscal Impact Section of the September 1, 2016 agenda item allowing the College to utilize the net proceeds from the sale of the LSC-Tomball property to increase cash reserves versus paying off General Obligation debt.

Rationale: As authorized by the Board of Trustees at the September 1, 2016 meeting, the College entered into an agreement with Harris County's Right of Way Division, 10555 Northwest Freeway, Suite 210, Houston, Texas 77092, for the sale of the LSC-Tomball property and received \$1,739,114. A portion of these proceeds is designated to repair property damaged in the widening of State Highway 249.

The Fiscal Impact section of the original agenda item indicated that the proceeds from the sale would be used to pay off General Obligation debt. Since the General Obligation debt that was used for the original purchase of the land has been paid off, the College now has more options for disposition of the proceeds. The Chancellor recommends that the net proceeds of the sale, \$1,600,000, be used to increase the College's cash reserves.

Fiscal Impact: Net proceeds of \$1,600,000 from the sale of the LSC-Tomball property will be used to increase the College's cash reserves.

Staff Resource:

Steve Head	832-813-6515
Lee Ann Nutt	281-351-3378
Jennifer Olenick	832-813-6512

Financial Report and Consideration No. 4 (ACTION ITEM 6) Board Meeting 3-2-17

Request: Consideration of Adoption of Resolution Designating Investment Officers and Authorizing Signatories for the Lone Star College Investment Bank Accounts

Chancellor's Recommendation: That the Board of Trustees adopt a resolution designating the Chief Financial Officer and Vice Chancellor of Finance and Administration, the Associate CFO, and the Associate Vice Chancellor, Budget, Finance & Treasury as the College's investment officers and authorized signatories for the College's investment bank accounts.

Rationale: The College's investment banks require that the Board of Trustees adopt a resolution authorizing appropriate account signatories. In addition, Jennifer Olenick, the College's new Chief Financial Officer and Vice Chancellor of Finance and Administration, should be added as a signatory for the College's investment bank accounts.

It is appropriate for the positions identified above to be designated as the College's investment officers and have signatory authority for the College's investment bank accounts.

Fiscal Impact: None.

Staff Resource: Jennifer Olenick 832-813-6512

**RESOLUTION DESIGNATING INVESTMENT OFFICERS AND
AUTHORIZING SIGNATORIES FOR THE LONE STAR COLLEGE SYSTEM
(THE “COLLEGE”) INVESTMENT BANK ACCOUNTS**

WHEREAS, The Board designates the College’s investment officers and delegates the responsibility to manage the College’s investment program under the Chancellor’s supervision;

WHEREAS, It is appropriate for the positions of Chief Financial Officer and Vice Chancellor of Finance and Administration, Associate CFO, and Associate Vice Chancellor, Budget, Finance & Treasury to be designated as the College’s investment officers and have signatory authority for the College’s investment bank accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE COLLEGE THAT:

The Board of Trustees designates the Chief Financial Officer and Vice Chancellor of Finance and Administration, the Associate CFO, and the Associate Vice Chancellor, Budget, Finance & Treasury as the College’s investment officers and authorized signatories for the College’s investment bank accounts.

Chair
LSCS Board of Trustees

Secretary
LSCS Board of Trustees

Financial Report and Consideration No. 5 (ACTION ITEM 7) Board Meeting 3-2-17

Request: Consideration of Approval to Modify the Previously Approved December 1, 2016 Agenda Item Related to the LSC-CyFair Information Technology & Visual Communications Satellite Center

Chancellor's Recommendation: That the Board of Trustees consider and approve, as a modification to the December 1, 2016 previously approved agenda item, authorization of the Chancellor or his designee to negotiate and execute a separate contract to purchase Construction Manager at Risk (CMAR) services at a Guaranteed Maximum Price (GMP) on behalf of the College with Satterfield & Pontikes Construction, Inc. (S&P), 11000 Equity Drive, Suite 100, Houston, Texas, 77041, for the LSC-CyFair Information Technology & Visual Communications Satellite Center. The GMP contract will be in an amount not-to-exceed \$7,200,000, as previously approved by the Board on December 1, 2016.

Rationale: At the June 4, 2015, Board meeting, the Board of Trustees approved S&P to provide CMAR services for two satellite projects at LSC-CyFair: Information Technology & Visual Communications Satellite Center and the Cypress Center Workforce Expansion.

At the June 2, 2016 Board meeting, the Board of Trustees authorized the Chancellor or designee to negotiate and execute a CMAR with S&P for construction services related to the Cypress Center Workforce Expansion in an amount not-to-exceed \$1,675,991.

At the December 1, 2016 Board meeting, the Board of Trustees authorized the Chancellor or designee to amend the existing contract with S&P to add construction services related to the LSC-CyFair Information Technology & Visual Communications Satellite Center in the sum of \$7,200,000 for a total revised contract sum of \$8,875,991.

Entering into a separate contract for project-specific CMAR services with S&P for this work is more appropriate than issuing a contract amendment to add an unrelated scope of work to the existing project, the Cypress Center Workforce Expansion. The approved projects should have been separate, individual CMAR agreements. This modification will allow a separate CMAR agreement for construction services specific to the LSC-CyFair Information Technology & Visual Communications Satellite Center.

Fiscal Impact: None.

Staff Resource: Seelpa Keshvala 281-290-3940
Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 6 (ACTION ITEM 8) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Amendment to the Master Services Agreement to Purchase Oil Rig Training and Facility Use Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an amendment to the master service agreement on behalf of the College with Baker Hughes, 2929 Allen Parkway, Suite 2100, Houston, Texas 77019, to purchase oil rig training and facility use services for up to two additional one-year terms in an amount not exceeding \$800,000 and a revised contract sum of \$1,200,000. In addition, the Board of Trustees authorizes the Chancellor or designee to negotiate and execute the specific project scope of work agreements. The amendment term will begin May 6, 2017.

Rationale: The College is the first community college in the United States to receive the International Association of Drilling Contractors accreditation for its Oil & Gas Roustabout/Floorhand program. Key to a student's success in these programs is actual hands-on rig experience in a controlled environment.

The College has an Oil and Gas – Upstream (exploration and production) training Center of Excellence included in the 2014 General Obligation Bond program and the land, located in Tomball, has been purchased. While the College considered its needs and options for development of the Center of Excellence, it executed the agreement with Baker Hughes a year ago to utilize their Western Hemisphere Education Center on a pilot basis. This partnership has provided a cost effective interim solution to the College's immediate needs.

The key oil and gas upstream programs and relationships reside in LSC-Corporate College, while the Associate of Applied Science (AAS) programs are housed at LSC-University Park, LSC-CyFair and LSC-North Harris. This is a true collaborative effort among the areas and due to the economic decline in the oil and gas industry last year, the College needs additional time to assess its options. The Baker Hughes facility is currently utilized by faculty and students from the three colleges with the AAS programs and LSC-Corporate College. The extension of this service is mutually agreeable to the College and Baker Hughes to meet the current needs of the institution and explore additional instructional and educational opportunities.

At the February 4, 2016 board meeting, the Board of Trustees approved Baker Hughes to provide oil rig training and facility use services in

compliance with Texas Education Code §44.031 (j) which allows a sole source purchase for an item for which competition is precluded because of the existence of a patent, copyright, secret process, or monopoly. The training provided by Baker Hughes is proprietary in nature and specifically designed for Baker Hughes equipment. In addition, the Baker Hughes training facility is the only one of its kind available in the area.

The table below summarizes the original contract and proposed amendment:

Baker Hughes Contract Summary	Board Approval	Description	Amount
Original	2/4/2016	Oil Rig Training and Facility Use services – Year 1	\$400,000
Proposed Amendment	3/2/2017	Services – Year 2 & 3	\$800,000
Total			\$1,200,000

Fiscal Impact: \$200,000 for this purchase is available from the approved FY 2016-2017 operating budget. \$600,000 will be included in future proposed operating budgets.

Staff Resource: Alicia Harvey-Smith 832-813-6648
 Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 7 (ACTION ITEM 9) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase of Data Center Maintenance Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College with Evolve Holdings, Inc., 10555 Cossey Road, Houston, Texas 77070, for the purchase of data center maintenance services fees in a sum not exceeding \$300,000 and \$250,000 for emergency service calls for a total sum not exceeding \$550,000 over a maximum period of five years. The initial term of the contract will be for three years with an option to renew for two additional one year periods. The Chancellor recommends that the firm with the highest evaluation score be awarded the contract.

Rationale: Data center maintenance services are required for normal operation of the primary data centers and to maintain the physical infrastructure (electricity, battery backups, HVAC, generators). The data centers are required for the servers supporting the College business and academic operations such as email, iStar, phone systems, internet/web and all the other software and services utilized by faculty, staff, and students.

In compliance with Texas Education Code 44.031 (a), a Request for Proposal (RFP #485) was publicly advertised and two responses were received. The evaluation of the proposals was conducted based on price; qualifications, experience and service needs met; quality of services; references; past performance; the extent to which certified historically underutilized business (HUB), minority and/or veteran or women-owned business are utilized; long-term cost; and enhanced services and completeness and thoroughness of proposal.

Fiscal Impact: Funds for this purchase are included in the approved FY 2016-2017 budget. Funds for subsequent fiscal years will be included in future proposed budgets. The historical average annual spend for these services is \$154,000.

Staff Resource: Link Alander 832-813-6832
Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 8 (ACTION ITEM 10) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute an Agreement to Purchase Process Trainer Equipment for the LSC-Kingwood Workforce Process Technology Program

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute an agreement on behalf of the College with Technical Laboratory Systems, 1113 Avenue B, Katy, TX 77493, to purchase process trainer equipment for the LSC-Kingwood Workforce Process Technology program in a sum not exceeding \$215,014.

Rationale: The Workforce Process Technology program provides students a broad range of experiences and education to prepare them to be entry-level process operators in a chemical plant. The equipment requested will provide the student the optimum opportunity to progress through the curriculum beginning with the lecture, which provides the theory and background, and then into the lab, which utilizes cutaways and static models. These process trainers give students lab experience in all four areas of process technology: level, temperature, flow and pressure. The knowledge gained from the use of this lab equipment will prepare the students to move from a simulated environment to the real-time environment in the outdoor process-training unit.

This purchase complies with Texas Education Code §44.031 (a) (4) which allows the use of inter-local contracts. The purchase from Technical Laboratory Systems will be conducted through Choice Partners Purchasing Cooperative (a division of Harris County Department of Education), contract #14-034MP. A market analysis was completed confirming the price is competitive.

Fiscal Impact: \$215,014 for this purchase is available from the General Obligations Bonds, Series 2015A.

Staff Resource:	Katherine Persson	281-312-1640
	Alicia Harvey-Smith	832-813-6648
	Jennifer Olenick	832-813-6512

Financial Report and Consideration No. 9 (ACTION ITEM 11) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Contracts to Purchase Facility Related Painting, Finishing, and Flooring Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute master service contracts to purchase facility related painting, finishing, and flooring services for the College. The scope of the award is for individual projects that cost less than \$100,000. Total estimated annual costs for these services are expected to be \$300,000, and will not exceed \$1,500,000 over the five-year contract term. See attached listing for recommended vendors.

The term of this award is for an initial three years with the option to renew for two additional one year periods. The College reserves the right to cancel any agreement upon 30 days' written notice without cause. Hourly rates will remain firm for the first year. Rate adjustments may be considered for subsequent years upon receipt of written justification supported by an increase in trade rates, inflation, or other measure as approved by the College. Quotes will be requested from the awarded companies for all projects exceeding \$10,000.

Rationale: These services are required to expedite the turn-around time for minor projects, maintenance, and repairs for the college facilities, and ensure a safe, clean, and operable environment for students, faculty and staff.

In compliance with Texas Education Code 44.031 (a), Competitive Sealed Proposals (CSP #477 and #476) were publicly advertised and 12 responses were received.

The evaluations were based on price; qualifications; quality of services; safety program; the extent to which certified HUB, minority, veteran and/or women-owned businesses are utilized; proposed personnel; past performance; and enhanced services and completeness and thoroughness of proposal.

At the April 9, 2015 board meeting, the Board of Trustees approved a list of five firms to provide painting and finishing and flooring services. More than 50% of the firms have become non-responsive to the quote process, are no longer in business, or failed to provide the level of services required. These five contracts will be terminated upon execution of the contracts with the recommended vendors.

Fiscal Impact: Funds for these purchases are available from the approved FY 2016-2017 operating and repair and replacement budgets. Funds for subsequent years will be included in future proposed budgets. The three-year historical annual average spend for these services is \$190,000.

Staff Resource: Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 10 (ACTION ITEM 12) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute Master Service Contracts to Purchase General Contracting Services

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute master service contracts to purchase general contracting services on behalf of the College for individual projects that cost less than \$100,000. The scope of the award is for an estimated \$1,500,000 per year, with a total sum not exceeding \$7,500,000 over a maximum period of five years. See attached listing for recommended vendors.

The term of this award is for an initial three years with the option to renew for two additional one-year periods. The College reserves the right to cancel any agreement upon 30 days' written notice without cause. Hourly rates will remain firm for the first year. Rate adjustments may be considered for subsequent years upon receipt of written justification supported by an increase in trade rates, inflation, or other measure as approved by the College. Quotes will be requested from all seven awarded firms.

Rationale: These services are required to expedite the turn-around time for minor projects, maintenance, and repairs for the college facilities, and ensure a safe, clean, and operable environment for students, faculty and staff.

In compliance with Government Code 2269, Subchapter I, Sec. 2269.401, Job Order Contracts Method, a Competitive Sealed Proposal (CSP #479) was publicly advertised and nine proposals were received.

The evaluations were based on price; qualifications; quality of services; safety program; the extent to which certified HUB, minority, veteran and/or women-owned businesses are utilized; proposed personnel; past performance; and enhanced services and completeness and thoroughness of proposal.

At the June 5, 2014 meeting, the Board of Trustees approved a list of eight contractors to provide general contracting services for an amount not exceeding \$10,000,000 for a term not exceeding five years. More than 50% of the contractors have become non-responsive to the quote process, are no longer in business, or failed to provide the level of required services. These eight contracts will be terminated upon execution of the contracts with the recommended vendors.

Fiscal Impact: Funds for these purchases are available from the approved FY 2016-2017 operating and repair & replacement budgets. Funds for subsequent years will be included in future proposed budgets. The three-year historical annual average spend for these services is \$1,250,000.

Staff Resource: Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 11 (ACTION ITEM 13) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Contract for the Purchase and Installation of Furnishings for LSC-CyFair Information Technology & Visual Communications Satellite Center

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a contract on behalf of the College with J. Tyler Services, Inc., 5920 Milwee, Houston, Texas 77092, for the purchase and installation of furnishings for LSC-CyFair Information Technology & Visual Communications Satellite Center in a sum not exceeding \$826,556. The Chancellor recommends that J. Tyler Services, Inc., the firm with the highest evaluation score, be awarded the contract.

Rationale: This purchase is for the acquisition and installation of furnishings for LSC-CyFair Information Technology & Visual Communications Satellite Center.

In accordance with the provisions of the Texas Education Code §44.031 (a), a Request for Proposal (RFP #488) was publically advertised and three responses were received. The proposals were evaluated based on price; qualifications, experience, and service needs met; vendor reputation; quality of goods and services; past performance; extent to which certified historically underutilized businesses (HUB), minority and/or veteran or woman-owned businesses are utilized; long-term cost; and other enhanced services and completeness of proposal.

Fiscal Impact: \$826,556 for this purchase is available from the General Obligation Bonds, Series 2015A.

Staff Resource: Seelpa Keshvala 281-290-3940
Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 12 (ACTION ITEM 14) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Purchase Equipment for the LSC-University Park Center for Science and Innovation Building

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to purchase equipment from the vendors below in a total sum not exceeding \$431,700 for the LSC-University Park Center for Science and Innovation Building.

Vendor	Address	Amount
Holt Anatomical	PO Box 370749, Miami FL, 33137	\$278,000
Fisher Scientific Company, LLC	PO Box 404705, Atlanta, GA 30384	\$153,700
Total		\$431,700

Rationale: Science equipment is needed to support the curriculum in biology and chemistry at the new Center for Science and Innovation building at LSC-University Park. Equipment includes microscopes, hot plates, models, utility carts, pipettes, balances, refrigerators, and other miscellaneous equipment.

Holt Anatomical and Fisher Scientific Company, LLC were approved by the Board of Trustees at the August 7, 2014 meeting to provide science equipment based on a formal Request for Proposal (RFP #323) process in compliance with Texas Education Code §44.031.

Fiscal Impact: \$431,700 for these purchases are available from the General Obligations Bonds, Series 2015A.

Staff Resource: Shah Ardalan 281-290-2999
Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 13 (ACTION ITEM 15) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Negotiate and Execute a Facilities Use Agreement for Child Care Services at LSC-Montgomery

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to negotiate and execute a facilities use agreement on behalf of the College with Brighton Academy, LLC (BA), 10400 Gosling Road, The Woodlands, Texas 77381, for childcare services at LSC-Montgomery for a term not exceeding five years.

Rationale: Providing childcare service options to the college population promotes class attendance and student success. Outsourcing these services will enable the college to provide these services at an affordable cost.

In accordance with the provisions of Texas Education Code §44.031(a), a Request for Proposal (RFP #482) was publicly advertised and one response was received. The evaluation of the proposal was conducted based on qualifications and service needs met; vendor references; quality of services; past performance; extent to which certified historically underutilized businesses (HUB), minority and/or veteran or women-owned businesses are utilized; and other relevant factors.

BA will provide staff, materials, required new equipment and maintain responsibility for registration and enrollment of all participants. The College will provide the facility and use of the existing equipment required to operate the childcare center. BA will be responsible for carrying liability insurance and complying with all childcare laws. BA will operate as an independent contractor providing competitive hourly and daily childcare rates to students. They have also agreed to waive the registration and supply fees and reserve up to two thirds of spaces for students prior to the campus reservation deadline. Childcare services will also be offered to faculty, staff and the public as space allows.

Fiscal Impact: The annual cost of providing child care services under the agreement with BA is approximately \$25,200, which represents the value of allowing BA to utilize the facilities at no charge. As a comparison, the annual cost of providing child care services under the agreement with the previous vendor was \$150,200, resulting in an annual savings of \$125,000.

Staff Resource: Rebecca Riley 936-273-7222
Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 14 (ACTION ITEM 16) Board Meeting 3-2-17

Request: Consideration of Approval to Authorize the Chancellor or Designee to Amend the Contract with the LSC-East Aldine Satellite Center Architectural Firm for Additional Architectural Services Related to the Aldine Independent School District (AISD) MacArthur Early College Facility

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or designee to execute a contract amendment on behalf of the College with Bay-IBI Group Architects, Inc. (Bay-IBI), 455 East Medical Center Blvd., Suite 500, Webster, Texas 77598, for additional architectural services related to the AISD MacArthur Early College Facility in the amount of \$816,542 and a revised total contract sum of \$1,826,842.

Rationale: At the August 7, 2014 meeting, the Board of Trustees approved Bay-IBI to provide architectural services for the LSC-East Aldine Satellite Center, contingent upon finalization of funding, through a formal Request for Qualifications process in compliance with Texas Code §2254.004.

At the March 3, 2016 meeting, the Board of Trustees approved using General Obligation Bonds, Series 2015, to fund the LSC-East Aldine Satellite Center.

Bay-IBI was subsequently awarded a contract in the amount of \$1,010,300 for architectural services for the LSC-East Aldine Satellite Center including, but not limited to design, mechanical, electrical, plumbing, heating, etc.

This amendment provides for additional services related to architectural and construction administration of the AISD MacArthur Early College Facility, an addition to the LSC-East Aldine Satellite Center. To date, \$512,219 of these services have been provided by Bay-IBI and the design of the AISD facility is substantially complete. An estimated amount of \$304,323 is required to complete the architectural and construction administration for this facility. Both the request for qualifications process and the executed contract allow Bay-IBI to be awarded other projects.

Fiscal Impact: AISD has deposited \$16 million of funds in an escrow account with the College, as prescribed by the interlocal agreement approved by the Board of Trustees at their meeting in September 2016. These escrowed funds will be used to pay for costs related to this facility upon approval by AISD.

Staff Resource: Gerald Napoles 281-618-5444
Jennifer Olenick 832-813-6512

Financial Report and Consideration No. 15 (ACTION ITEM 17) Board Meeting 3-2-17

Request: Consideration of Approval of Interlocal Agreement Between Lone Star College and Spring Independent School District (ISD) for Operation of the Early College Academy at Southridge

Chancellor's Recommendation: That the Board of Trustees consider approval of an interlocal agreement between the College and Spring ISD to continue to operate an Early College High School and authorize the Chancellor to execute the interlocal agreement. The term of the agreement will be two years from August 1, 2016 through July 31, 2018.

Rationale: Early College High Schools (ECHS) are innovative high schools that allow students less likely to attend college an opportunity to earn a high school diploma and 60 college credit hours. Early College High Schools provide dual credit at no cost to students, offer rigorous instruction and accelerated courses, provide academic and social support services to help students succeed, increase college readiness, and reduce barriers to college access.

The ECHS initiative focuses on students for whom the transition into post-secondary education is potentially problematic. Its priority is to serve students from low-income families, first-generation college students, English language learners, and minority students, all of whom are statistically underrepresented in post-secondary education.

Fiscal Impact: Costs of approximately \$135,000 (not including indirect costs) for this ECHS are included in the approved FY 2016-2017 operating budget for LSC-North Harris and will continue to be included in future proposed budgets. Enrollments in the ECHS generate contact hours that are included in the basis for the State's biennium funding allocation. Contact hours from Summer and Fall 2014 and Spring 2015 generated an estimated \$149,000 in State funding in the FY 2016-2017 budget.

Resource: Gerald Napoles 281-618-5444
Alicia Harvey-Smith 832-813-6648

Personnel Report and Consideration No. 1 (ACTION ITEM 18) Board Meeting 3-2-17

Request: Consideration and Authorization for the Chancellor or Designee to Execute Proposed Employment Contracts for the Attached Individuals

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or a designee to execute proposed employment contracts for the attached individuals. Each individual's name, job title, contract sum, and hire start date is attached.

Rationale: Board Policy Section III.D.1.3.(a) requires Board approval of employment contracts. In accordance with this policy, this authorization would expressly delegate such authority to the Chancellor or a designee for the attached individuals.

Fiscal Impact: Positions and salaries have been budgeted for 2016-2017.

Staff Resource: Mario K. Castillo 832-813-6655

Name	Job Title	Contract Sum	Hire Date
Alicia Harvey-Smith	Executive Vice Chancellor	\$195,000	12/1/16
Andrei Nesterovitch	Assistant Professor, Biology	\$38,399	1/9/17
Anthony Priddy	Workforce Skilled Trade Instructor, Welding	\$38,280	1/5/17
Belanie Peavy	Assistant Professor, Nursing	\$34,558	1/9/17
Chrisoula Gonzales	Assistant Professor, English	\$33,216	1/9/17
Christopher Dudley	Director, Student Services	\$65,255	1/5/17
Christopher Young	Workforce Skilled Trade Instructor, Welding Inspection	\$38,280	1/5/17
Denise Millstein	Professor, English	\$38,401	1/9/17
Emily Frank	Assistant Professor, Drama	\$35,826	1/9/17
Garret Johnson	Associate Professor, English	\$35,827	1/9/17
George Wentzel	Workforce Skilled Trade Instructor, HVAC	\$38,280	1/5/17
Ivan Ramos Medina	Assistant Professor, Mathematics	\$33,880	1/9/17
Janita Schaer	Professor, AD Nursing	\$34,558	1/9/17
Jennifer Olenick	Vice Chancellor, Finance/Administration & Chief Financial Officer	\$195,000	1/5/17
Jennifer Richardson	Director, Communications & Media	\$65,255	1/5/17
Kenneth Kral	Executive Director, Corporate Sales & Employee Services	\$84,502	12/1/16
Maurica Vickerson	Assistant Professor, Business	\$34,558	1/9/17
Michael Walsh	Assistant Professor, Music	\$26,583	1/9/17
Roger Rodriguez	Associate Professor, English	\$34,558	1/9/17
Samuel Thomas	Dean, Instruction	\$99,120	1/5/17
Sandra Van Alstine	Assistant Professor, Education	\$34,558	1/9/17
Sara Whalen	Assistant Professor, Speech	\$32,565	1/9/17

Building and Grounds Report

Board Meeting 3-2-17

Report: Construction Projects Update

The monthly construction projects update is presented for Board review.

CONSTRUCTION PROJECTS UPDATE

As of February 6, 2017

2014 General Obligation Bond Projects Summary

LSC-CyFair

- Instruction and Student Life Building: Exterior masonry work is nearing completion. Interior finishes are in progress with tile and toilets nearing completion. Ceiling grid installation is progressing and interior painting is fully underway. Permanent power is near completion. Overall project construction is expected to be complete in April 2017.
- Cypress Center Workforce Expansion: Construction of underground utilities, piers and slab on grade are complete. Structure is now in progress. This project is still on track to be complete in June 2017.
- Information Technology & Visual Communications Satellite Center: The CMAR contract is being recommended for consideration of approval at the March 2017 Board of Trustees meeting. Construction is expected to be complete during the Fall of 2017.

LSC-Kingwood

- Student Services Center Expansion: Structural steel is complete. Exterior envelope is in progress. MEP rough in is nearing completion. Construction is expected to be complete in March 2017.
- Process Technology Center: Structural steel erection, site utilities, and site paving are nearing completion. Furniture and Graphics bid packages are in progress. Construction is expected to be complete in August 2017.

LSC-Montgomery

- Conroe Satellite Center: Commissioning efforts are underway. Closeout documentation is being compiled for the College.
- Live Entertainment Technology Building: Masonry is complete. HVAC and electrical equipment have been installed. Audio equipment, pipe and drapes are out for bid. Construction is expected to be complete in March 2017.

LSC-North Harris

- Construction & Skilled Trades Technology Center: Exterior wall, framing, sheathing, insulation and MEP wall and overhead rough in are in progress. Roofing and exterior wall waterproofing has begun. Construction is expected to be complete in July 2017.
- East Aldine Satellite Center: Architectural drawings are complete. Meetings with the Construction Manager at Risk to discuss drawings are upcoming. Construction is expected to be complete in May 2018.
- Relocate Electrical Service Underground: Electrical underground conduit installation is underway. Construction is expected to be complete in April 2017.
- Central Plant Renovations: The GMP contract will be executed soon. Construction is expected to be complete in mid-2017.

LSC-Tomball

- South Entrance Drive: Bids have been received and evaluated. It is anticipated that the project will be presented for consideration of approval at the March Board of Trustees meeting. Coordination meetings have been held with the HCTRA stakeholders regarding where the new entrance drive will tie into S. H. 249.

LSC-University Park

- Science and Innovation Building: The exterior building finishes are nearing completion. Most interior walls and the floors and ceilings are finished. Architectural casework and lab benches are being installed. Specialty equipment continues to arrive and be integrated into the facility. This project is expected to be complete in May 2017.
- Buildings 12 & 13 Entrance Canopy and Parking: A traffic impact study has been requested from the business park association prior to them approving the project. That study is currently underway.

System-wide Security Upgrades

- Satellite Center mass communication upgrades are complete. Security and mass notification upgrades at main campuses will be bid and contracted in two phases. The bid has been put on hold until further notice.