**Vice Presidents of Instruction Council**

Meeting – August 11, 2009

**PRESENT:** Rebecca Riley, Feleccia Moore-Davis, Julie Leidig, Elizabeth Chapman, Cher Brock, Judy Murray, Linda Luehrs-Wolfe

1. Curriculum Proposals – Approved Unanimously
2. Cross-Campus Double Overloads – Julie Leidig brought up a concern about Dept. Chairs going directly to faculty cross-campus and offering double overloads was discussed. VPI’s decided that the line of communication regarding cross-campus double overloads is to be initiated as a Dean to Dean communication with VPI approval before implementation. VPI’s agreed that cross-campus double overloads should be rare and should not even be considered unless it is very close to the start of the semester and a class is still not staffed.
3. Study Abroad: Faculty costs and use of professional development funds – VPI’s believe that since the Explorations studies are funded, the actual study abroad for faculty should be funded as well. Feleccia Moore-Davis recommended a task force be established to develop a strategic plan for the study abroad program. Things to be discussed: having 5-6 established programs, what are min/max enrollments, what is the faculty process for a canceled trip, financial and logistic needs, and process for sending a student home. Julie Leidig will draft a charge for the task force.
4. MyMath Test Pilot – Pilot is not approved by VPI’s until more research and discussion can take place. They are concerned that this will just appear as another test we are asking the ISD’s to do.
5. EDUC 1300 prereqs/coreqs – VPI’s approve to remove all coreqs for EDUC 1300. This brought up additional discussion on EDUC 1300 and the AtD task force. The VPI’s are requesting to receive faculty feedback on the current textbook. Second, they would like to have a presence on the AtD task force. Third, they will be looking at the AtD task force to see if it is time to set up a separate curriculum team. Last, they are requesting trend data for EDUC 1300.
6. Drug Screening for Health Programs – All colleges will now require drug screening for Nursing programs.
7. P16 & Math Summit Update – Math Summit went very well. We walked away with a list of barriers to be addressed and analyzed. A task force will be created with the following people: Christina Todd, Cindy Casparis, Charlotte Twardowski, Lawrence Brandyburg, Susan Walcott, Rebecca Riley, Maureen Loiacano and Judith Rodriquez. The P-16 grant money was extended through FY10 and Linda Luehrs-Wolfe will be sending a summary of what we have done so far with the grant money.
8. System Committees and VP reps – Changes and updates were made to the Institutional Committees.
9. Per Student Pay for Enrollments Exceeding Class Size for Online Students – VPI’s agree to not pay faculty per student over enrollment caps.
10. Affiliation Agreements – Legal Council is creating templates for affiliation agreements for Teachers Education similar to existing Nursing agreements. VPI’s were given a draft and are to have Deans review them. Linda was charged to further discuss necessity of the agreement with legal.
11. Center Dean Structure – Linda is going to ask Dr. Goodall if there is discussion about changing the structure of the Center Deans.