**VP COUNCIL MINUTES**

**April 15, 2008**

**PRESENT:** Cher Brock, Bill Coppola, Julie Leidig, Gary Liebst, Judy Murray, Larry Rideaux,  
Deana Sheppard, Linda Luehrs-Wolfe

**GUESTS:** Bonnie Longnion, Kristen Lu King, Susanne Thaler, Marie Thibodeaux, Christina Todd, Debra Rockefeller

1. **Perkins Grant-Reporting Process (Bonnie Longnion)**

Request for Application (RFA) for Basic Grant was distributed, and Bonnie noted the following:

* + Allocation will more than likely be less than last year; perhaps 60/40 vs. 70/30.
* How the proposal is written will be critical as a different process will be used for review.
* Martha Oburn will provide data, and Bonnie will forward for consideration as to what formula will be most advantageous. The current formula has been used for the past 12 years and is outdated. She will also provide calculations for impact on last year. (See below.)
* Bonnie asked that council recommend a system-wide Tech Prep program of study for business/industry with seamless articulation—high school through university—for modeling purposes, and management was chosen. Christina will provide information.
* Bonnie will forward brief summary e-mails to council to keep them informed as the deadline is May 16.

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| **Perkins Grant Modeling for the 07-08 allocations** | | | |
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| **PELL - Fall 2006** |  |  |  |
| **College** | **PELL Students w/Technical Majors** | **Percentage of Total** | **Allocation** |
| North Harris | 1,091 | 32.1% | 123,589 |
| Kingwood | 617 | 18.1% | 69,687 |
| Tomball | 445 | 13.1% | 50,436 |
| Montgomery | 608 | 17.9% | 68,917 |
| Cy-Fair | 639 | 18.8% | 72,382 |
| Totals | 3,400 |  | 385,011 |
| Source: NHMCCD Colleague Query |  |  |  |
|  |  |  |  |
| **Special Population Distribution - Fall 2006 -- #1** | |  |  |
| **College** | **Special Pops w/Technical Major** | **Percentage of Total** | **Allocation** |
| North Harris | 1,753 | 29.7% |  |
| Kingwood | 826 | 14.0% |  |
| Tomball | 932 | 15.8% |  |
| Montgomery | 893 | 15.1% |  |
| Cy-Fair | 1,496 | 25.4% |  |
| Totals | 5,900 |  |  |
| Source: NHMCCD Data Warehouse CBM001 Report |  |  |  |
|  |  |  |  |
| **Special Population Distribution - No Academically Disadvantage -- Fall 2006 - #2** | | | |
| **College** | **Special Pops w/Technical Major** | **Percentage of Total** | **Allocation** |
| North Harris | 953 | 38.3% | 147,459 |
| Kingwood | 423 | 17.0% | 65,452 |
| Tomball | 340 | 13.7% | 52,746 |
| Montgomery | 407 | 16.3% | 62,757 |
| Cy-Fair | 367 | 14.7% | 56,596 |
| Totals | 2,490 |  | 385,010 |
| Source: NHMCCD Data Warehouse CBM001 Report |  |  |  |

1. **DL Supervisor Access (Debra Rockefeller)**

The VPs supported the DL Council proposal that was approved by the dean’s council. Although a faculty survey was done up front, the VPs want faculty senate involved in the discussion and dissemination of the decision. Debra and Linda will draft a statement to address issues upfront. VPs will then meet with respective faculty senate presidents with the intent of fall implementation.

Decision was also made that Vista mentors will not be extended through the summer.

1. **Curriculum Proposals (Marie Thibodeaux)**

Please see following document for actions. All proposals were approved.



1. **MAPS (Marie Thibodeaux)**

Council discussed recommended placement score changes and progression of math courses with the following considerations:

* + Math pathway: trig or statistics as options to MATH 1314.
  + Proposed spring 09 implementation since fall registration is already occurring.
  + Transitioning for those in the 60-67 range (meeting with advisor).
  + More data-based information is needed to determine impact on DL enrollments; send back to math team.

1. **Curriculum Proposals (Christina Todd and Susanne Thaler)**
   * Expansion of Welding – Decision was made to approve welding certificate at Kingwood as currently proposed (358 hours) with the intent of aligning CE curriculum with the credit curriculum for approval by Coordinating Board.
   * Expansion of Gaming (Tabled)
   * Expansion Process – The council agreed that Workforce Council should make recommendations and forward to VPs for input and then to EC for approval.
2. **P-16 Project and Budget (Linda Luehrs-Wolfe)**

Linda gave a brief summary of her attendance at the THECB P-16 Special Advisory meeting on  
April 10 with emphasis on college readiness, career clusters, and targeted workforce courses: ITSC 1301/1401, DFTG 1254, BMGT 1303, ACNT 1303, POFT 1301. She also advised that the fall P-16 evaluation will have different objectives for which we were not informed.

There is $15,000 remaining, and decision was made to use for (1) scholarships for Summer Bridge, (2) textbooks with the understanding that they will remain at the campus, (3) students’ first test, and (4) copies of Composite for College Readiness for full-time English, math, science, and social sciences faculty, deans, and VPs. The grant will also be funded for a second year so allocations need to be determined.

1. **Exit Assessment (Larry Rideaux)**

Grant ended last year and budget is being considered; however, it appears that each college will be responsible for funding stipends for the summer, approximately $32,000 or $6,400/ea. Council agreed that data gathering needs to continue for at least another year as at this point there is no definitive data with predictive quality since 05-06. Determination will need to be made as to whether system-wide this is worth the money or if benchmarking should be success rate of 1301. Funding could perhaps come through Achieving the Dream.

1. **Budget for McCabe & Summer Bridge Programs (Larry Rideaux)**

At this time, there is no administrative allocation in the budget and colleges cannot absorb. Propose hiring administrator with at least program manager level capabilities. There is potential for growth and partnerships with high schools; however, decisions may need to wait until the Student Success Vice Chancellor is hired.

1. **Centralized Admissions Process for Health Occupations (Linda Luehrs-Wolfe)**

Council agreed with proposed process, and recommended that position should be a director level in line with nursing directors. Programs would include nursing, rad tech, and OTA, and directors would need to agree to abide by decisions for admission. Responsibilities would also include clinical-agreement administration. Linda will propose to presidents.

1. **Nursing Appeals Process (Linda Luehrs-Wolfe)**

Appeals process was approved as submitted.

1. **Efficiency in Course Offerings Across Colleges (Julie Leidig)**

There are productivity issues, and perhaps a program such as “Class Track” would help in evaluating and making decision regarding low-enrollment programs. Suggestion was made to query deans as to recommendations and unique needs and for collaboration across divisions. VPs will review low enrollment course data.

1. **QEP (Linda Luehrs-Wolfe)**

VPs agreed to work on a proposal to focus on assessment (student learning outcome assessment) to forward to EC to adopt for LSC’s SACS QEP.

1. **Open Discussion Items**

**Next meeting is scheduled for Tuesday, May 13th from 9 a.m. – 1 p.m.**